



**City of Scottsdale
Citizen Code of Ethics Task Force
Meeting**

Notice and Agenda

**5:00 PM, Tuesday, February 7, 2006
Human Resources- Pinnacle Training Room
7575 E. Main Street
Scottsdale, Arizona**

Call to Order

Roll Call

Art DeCabooter, Chair; Jim Bruner; Jim Derouin; Margaret Dunn; Ned O'Hearn; Rita Saunders-Hawranek; Dewey Schade; Members.

Open Call to the Public (A.R.S. 38-431.02)

Members of the public will be allowed to address the Citizen Code of Ethics Task Force on any issue within the jurisdiction of the Task Force. Public comments shall be limited to three minutes, unless otherwise provided by the Chair.

Note: Members of the public body are prohibited from discussing issues raised during public comment that are not on the agenda, other than to: direct staff to study the matter, respond to criticism, or schedule the matter for further discussion at a later date [A.R.S. 38-431.01(G)]. Members of the Task Force may respond to public comments relating to an item on the agenda when the item is considered.

Approval of the Minutes – January 31, 2006 Meeting

1. Final Review of Proposed Components of Ethics Policy/Program.

The Task Force will continue its discussion of the formulation of a Code of Ethics. Written materials developed by Tim Delaney of the Center for Leadership, Ethics and Public Service, who is assisting the Task Force, and City staff, will be discussed.

Action: Discussion and possible direction to staff and/or motion and vote of the Task Force to approve a proposed Ethics Policy/Program for submittal to the City Council for its consideration.

2. Discussion of Procedure for Formal Presentation of Ethics Policy/Program to City Council.

The Task Force will discuss the procedure for a formal presentation of the Ethics Policy/Program to City Council.

Action: Discussion and possible motion and vote of a procedure for the formal presentation of the proposed Ethics Policy/Program to City Council.

3. Discussion of Administrative Regulation #320.

The Task Force will continue its discussion of the draft administrative regulation # 320 (Ethical and Gift Standards) relating to City Employees, including a possible requirement for employee training relating to the AR.

Action: Discussion and possible motion and vote to endorse the concepts outlined in AR-320 and further recommend that City staff continue their work to finalize the AR. The Task Force may request that the final version of the AR be shared with the Task Force after it is adopted.

4. Future Meeting Schedule and Agenda Items

The Task Force will discuss its future meeting schedule and agenda items if needed past February 7, 2006.

Action: Discussion and possible direction to staff.

5. Open Call to the Public (A.R.S. 38-431.02)

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Note: *Members of the public body are prohibited from discussing issues raised during public comment, other than to: direct staff to study the matter, respond to criticism, or schedule the matter for further discussion at a later date [A.R.S. 38-431.01(G)].*

Adjournment

The Task Force cannot discuss or vote on items not on the agenda, including items brought up as Task Force or public comments. If action by the Task Force is required, the item should be placed on the next meeting's agenda to comply with the requirements of the Arizona Open Meeting Law.

Persons with a disability may request a reasonable accommodation by contacting Teri Traaen at 480-312-2615. Requests should be made 24 hours in advance or as early as possible to allow time to arrange the accommodation.